

EXCHANGE/REFUND FORM

2625 N. Berkeley Lake Rd., Suite 100
Duluth, GA 30096

Please complete this form and enclose with return.
If ship-to address is different than billing address, please indicate below.

ORDER #	
NAME	
ADDRESS	
CITY	
STATE	ZIP
DAYTIME PHONE #	
EMAIL	

MERCHANDISE RETURN INSTRUCTIONS

New, defective, and unaltered merchandise may be returned within 90 days.

Our goal is to make a return or exchange as easy as possible.

- Complete this Exchange/Refund form to tell us HOW TO HANDLE your return.
- Indicate the items you would like to exchange in the REORDER section.
- Return the package using one of the two options below.

Option 1 - Print out a UPS Return label by visiting the **Shipping & Returns** section of our website. You will pay no shipping up front to return your item. \$8.95 will be deducted from the amount of your return. If, however, you are making an exchange, shipping is on us (we will not deduct \$8.95 or charge shipping on your new item). Drop off the package at any authorized UPS location.

Option 2 - Choose your own shipper. Use the return label on the top of the packing slip, and ship the package back through the shipper of your choice.

WHAT IS THE REASON FOR THE RETURN?

RETURN REASON CODES:

01: TOO LARGE

02: TOO SMALL

03: DO NOT LIKE STYLE

04: CHANGED MIND

05: ITEM NOT AS DESCRIBED

06: DAMAGED/DEFECTIVE

07: OTHER

08: DO NOT LIKE COLOR

09: NOT ITEM ORDERED

ITEM NO.	QTY	SIZE	COLOR	REASON CODE	DESCRIPTION	PRICE	COMMENTS

HOW SHOULD WE HANDLE THE RETURN/REFUND?

- Merchandise Exchange (please reorder below)
 Return (refund/credit in form of original payment)
 Gift Certificate
 Gift Return (see below)

REORDER HERE ▼

Note: Refunds on orders paid by money order will be in the form of store credit.

ITEM NO.	QTY	DESCRIPTION	SIZE	SLEEVE LENGTH	INSEAM LENGTH	CUFFS?	COLOR	ALTERNATE COLOR	PRICE	IF ITEM SOLD OUT, ALTERNATE EXCHANGE ITEM

HOW SHOULD WE HANDLE THE GIFT RETURN?

- Exchange
 Gift Certificate

To whom should we send this?

NAME		
ADDRESS		
CITY	STATE	ZIP
COUNTRY		

METHOD OF PAYMENT

- Charge
 Check/Money Order enclosed
 Gift Card

(circle one)

Visa

Mastercard

Discover

Amex

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CREDIT CARD/GIFT CARD NUMBER

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EXPIRATION DATE

CARDHOLDER'S SIGNATURE